



FixHR

FIXHR BLUEPRINT FOR NEW BUSINESS OWNERS

Trusted Support
in a World
of Change

STEP ONE

Supply all your employment agreements and policies

Review previous agreements to understand ongoing conditions. Supply letters of offer, new employment agreements and a handbook of policies with the personal touch of a welcome aboard, photos, introduction etc.



STEP TWO

Uncapped assistance

Unlimited phone and email support during business hours (Mon-Fri 9am-5pm) for three months as you come in to land as a new business owner. As you begin to understand the nuances in your new business, you will have someone on hand to support you no matter what develops.



STEP THREE

Tailoring your documents

Conferencing to understand any changes required to your employment agreements and conditions. Production of letters of variation and tailored policies to add to your handbook. Supply also of specific letters and forms and tools for ongoing good practice as you manage your staff.



STEP FOUR

Ongoing, long-term support

Call our support line or have us come to visit. We help with specific concerns, growth, change and obligations. It's a relief to know you are not alone! (6,12,18 or 24 hours per annum)



Tailored and up to date employment agreements
Specific and helpful policies
Timesaving letters for your records
Forms and tools to help follow best practice

Foundational, ongoing support to reduce the chance of staff abandoning your new business. Essential updates when legislation changes.

Support as you

- Establish yourself as the new business owner
- Create a business where your staff feel safe, seen and valued
- Set expectations for culture, processes and behaviour
- Field questions about staff entitlements and your obligations

FixHR Blueprint makes life as
a new business owner easier.

Monday – Friday 9am - 5pm



Phone: 022 393 3557



Email ainsley@FixHR.co.nz



Web: www.FixHR.co.nz

> AFFORDABILITY

> TAILORED SOLUTIONS

> ACCESSIBILITY

> PERSONAL APPROACH


> PRACTICAL ANSWERS

> ONGOING TRAINING

 28 Constellation Drive, Rosedale, Auckland

 09 393 3377

 022 393 3557

 Ainsley@FixHR.co.nz

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